

## Notice of Annual General Meeting

The Articles of Association include the following:

**Article 32:** The Board may make any other arrangements considered appropriate to enable Members attending a general meeting through its authorised representative or in case of absent by its other proxy to exercise their rights to speak or vote at it. In determining attendance at a general meeting, it is immaterial whether two or more representative or proxy of the Members attending it are in the same place as each other. If the circumstances are such that two or more Members who are not in the same place as each other and have the rights to speak and vote at the meeting, then they are able to exercise them.

Under the current circumstances, the Board approved a resolution to hold e-meetings using appropriate electronic technology.

NOTICE is hereby given that the Annual General Meeting of the Confederation of Asian and Pacific Accountants Limited (CAPA) will be held on Monday, 9 September 2024 at 6:50 PM [Kuala Lumpur time] at the CAPA office in Petaling Jaya, Malaysia. Member representatives may attend in person or via electronic technology (refer Note 1).

The Annual General Meeting is for the purpose of transacting the following business:

1. Call To Order, acknowledgment and apologies
2. Affirmation of quorum and proxies
3. To adopt the minutes of the Assembly of Delegates – October 2023
4. To receive and adopt the audited financial statements of CAPA Ltd together with the Directors' Report and independent Auditor's Report for the financial year ended 31 December 2023.
5. To approve the appointment of Wong Brothers CPA Limited as the auditors of CAPA and to authorise the Directors to fix their remuneration.
6. Any other matters
7. Closing of the meeting

Date: 2 August 2024

By order of the Company

*For and on behalf of*  
照明秘書管理有限公司  
WINFUL RICH SECRETARIES LIMITED  
  
Authorised Signature(s)

Winful Rich Secretaries Limited  
Company Secretary

- Note 1** All members may attend the meeting via online to listen, speak and vote at the meeting. [Click here](#) to register. Representatives (maximum of five by appointment only for expected local KL residents) may also attend the meeting in person at the CAPA office located at B-9-2 Tower B, Atria Suites, Jalan SS 22/23, Damansara Jaya, 47400 Petaling Jaya, Selangor, Malaysia.
- Note 2** A Member (not Affiliate or Associate) that is not able to participate in the AGM is encouraged to appoint the Chairman of the Meeting or a Member as their proxy and indicate the voting instruction. In order to be valid, an instrument appointing a proxy must be submitted to the Secretariat not less than 48 hours before the time for holding of the AGM or adjourned meeting (as the case may be). All information collected would comply with our Privacy Statement.